

# Journal of First-generation Student Success

## Technical Requirements

### File Format

Manuscripts must be submitted in .doc or .docx format.

### Length

No more than 5,000 words (Notes from the Field), 2,500 words (Book Reviews), or 8,000 words (all other article types), inclusive of cover page, tables, figure captions, references, appendices, and all materials

- The length of manuscripts is limited to 8,000 words because the editors are committed to increasing the accessibility of the journal to a wide range of authors. The number of words and pages the Journal can publish are limited by a number of factors related to cost and publication limits.

### Format

American Psychological Association Style, 7th Edition

### Spacing and Fonts

Double-spaced, including references, block quotes, tables, and figures, consistently applied throughout the manuscript; standard 12-point font throughout

### Abstract

100 words or less

### Qualitative Manuscripts

Positionality statement which locates authors within systems of equity and inclusion

### Figures

All figures, tables, and charts must be submitted as a PDF document, EPS, or uncompressed Tiff (600 dpi) file in black and white or gray tones.



**Language**

English or with translations to English included; writing free of prejudiced, biased, or disrespectful language

**Voice**

Active voice with research findings reported in past tense

**Professional preparation**

Manuscripts exceeding the length limits or requiring additional proofreading, formatting, and/or reference checks will be returned to the author(s) for further editing.

**Submission**

All manuscripts must be submitted through [http://mc.manuscriptcentral.com/naspa\\_jfgss](http://mc.manuscriptcentral.com/naspa_jfgss).

Exceptions to any of the above instructions should be discussed with the [Co-Editors](#) prior to submission. Questions about the submission and review process can be directed to the [Editorial Assistant](#).

